

The UAF Faculty Senate passed the following at its Meeting #123 on May 3, 2004:

MOTION:

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The UAF Faculty Senate recommends to the Board of Regents that the attached list of individuals be awarded

JANE WEBER

WHEREAS, Jane Weber has served the UAF Faculty Senate in numerous capacities, often in leadership roles, since 1993; and

WHEREAS, Jane Weber has communicated effectively with the UAF College of Rural Alaska (CRA) faculty about relevant and important issues that come to the Faculty Senate, and, therefore, the CRA faculty have been connected to the on-going process of shared governance; and

WHEREAS, Jane Weber has done a wonderful job representing CRA in the Faculty Senate and, therefore, the CRA faculty have come to rely on Jane to represent the interests of the CRA students, mission, and faculty; and

WHEREAS, Jane Weber has made major contributions to UAF Developmental Studies culminating in the establishment of the CRA Department of Developmental Education, which Jane will chair next academic year; and

WHEREAS, Jane Weber always has had the education of students as her top priority;

THEREFORE BE IT RESOLVED, That the UAF Faculty Senate recognize Jane Weber as Outstanding Senator of the Year for Academic Year 2003-2004.

The UAF Faculty Senate passed the following at its Meeting #123 on May 3, 2004:

RESOLUTION OF APPRECIATION
FOR
MARSHALL LIND

WHEREAS, Marshall Lind is retiring on July 1, 2004, after serving 40 years in Alaska education; and,

WHEREAS, Marshall Lind was Commissioner of the Alaska Department of Education from 1971-1983, and again from 1986-1987, serving under four governors for a combined total of more than 13 years; and,

WHEREAS, Marshall Lind was involved with the creation of the Regional Educational Attendance Areas and the implementation of the Molly Hootch Consent decree; and,

WHEREAS, Marshall Lind has served in various positions for the UA system, from visiting professor of education to dean of the School of Extended and Graduate Studies; and,

WHEREAS, Marshall Lind served as chancellor of the University of Alaska Southeast from 1987-1999 prior to coming to UAF and served as chancellor of the University of Alaska Fairbanks from 1999-2004; and,

WHEREAS, Marshall Lind, in that time, has been a strong proponent of academic freedom and has consistently advanced the concept of shared governance with

MOTION:

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The UAF Faculty Senate moves to amend the "UAF Advanced Placement Credit" for Foreign Languages to incorporate Alaska Native Languages (p. 16 of the 2003-2004 catalog).

CAPS - Additions

[[]] - DeletionsUAF Advanced Placement Credit

Foreign Language/ ALASKA NA

graduate enrollment and a higher level of effort and performance is required on the part of students earning graduate credit.

Courses simultaneously stacked and cross-listed [[will be]] ARE designated in the class listing as "stacked with ____ and cross-listed with ____."

FOR ALL STACKED COURSES, [[In all cases,]] the course syllabus (not the catalog) must stipulate the course content and requirements for each level [[and/or discipline]]. The catalog should indicate [[if there is a difference in content.]] THE DIFFERENCE IN PREREQUISITES FOR EACH LEVEL.

EFFECTIVE: Fall 2004

RATIONALE: This wording clarifies the cross-listing/stacked course descriptions and removes the contradiction between paragraphs 1 ('the same course') and 4 ('difference in content').

The UAF Faculty Senate passed the following at its Meeting #123 on May 3, 2004:

MOTION:

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The UAF Faculty Senate moves to approve a change in the residency requirements for military personnel (and dependents) pursuing an AA/AAS approved* program as part of the ServiceMembers Opportunity College (SOC) from 15 credits to 6 credits.

(*NOTE: Current approved AAS degree programs are: Applied Accounting, Airframe & Powerplant and Culinary Arts)

EFFECTIVE: Upon approval by the Board of Regents

RATIONALE: UAF is listed as a ServiceMembers Opportunity College (SOC) institution. The ability to continue this relationship is dependent upon the participation displayed by agreements signed by the military personnel with UAF. There has not been an incentive to prepare this documentation with the existing policy--typically military personnel can meet the residency requirement during their service time and have not felt the need to formalize the process. However, the lack of such agreements has jeopardized the continuation for UAF in this network. By having an incentive, similar to UAA's, and more feasibly formalizing electronically the SOC agreement, UAF stands to maintain status and gain a greater working relationship with the military units in the Fairbanks community.

- UAF's membership as a SOC Network institution assures the continued presence of UAF on Ft. Wainwright (weekly visits by UAF Admissions Counselor and a representative from TVC).

- As a SOC Network institution, UAF would be "eligible" to offer degree programs on the Army installations in Alaska, to include Ft. Greely as it becomes an Army Guard installation manned by 350+ active duty Guard members and their families.

- The Army Education Center is eager to have UAF retain its status as a SOC Network institution as it views UAF as a critical partner in the educational opportunity arena for Ft. Wainwright soldiers

11. Disabilities Services: The Office of Disability Services implements the Americans with Disabilities Act (ADA), and insures that UAF students have equal access to the campus and course materials. State that you will work with the Office of Disabilities Services (203 WHIT, 474-7043) to provide reasonable accommodation to students with disabilities."

EFFECTIVE: Fall 2004

RATIONALE: The quality and content of syllabi vary tremendously across UAF. This legislation will both provide a guide to what needs to be in a syllabus and require instructors to provide them.

The UAF Faculty Senate passed the following at its Meeting #123 on May 3, 2004:

MOTION:

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The UAF Faculty Senate moves to amend the Graduate Full or Part-time Status/Study Load policy (p. 40, 2003-2004 Catalog) as follows:

CAPS - Additions

[[]] - Deletions

As a graduate student if you're registered for nine or more semester credits, with three or more at the 600 level, you are classified as a full-time student (audited credits are not counted toward workload). You may enroll in up to [[18]] 14 credits per semester without special permission. To enroll in 15-19 credits [[or more, you need a 3.0 cumulative grade point average]], YOU MUST BE IN GOOD STANDING AND YOU MUST OBTAIN an overload approval from your advisor and department [[head]] CHAIR. ENROLLMENT IN 20 OR MORE GRADUATE CREDITS WILL BE ALLOWED ONLY IN EXTRAORDINARY CIRCUMSTANCES, AND REQUIRES GOOD STANDING AND OVERLOAD APPROVAL FROM YOUR ADVISOR, DEPARTMENT CHAIR, AND DEAN, AND THE DEAN OF THE GRADUATE SCHOOL.

EFFECTIVE: Fall 2004

RATIONALE: This proposes new wording on limits to number of credits/semester. This would replace the first paragraph under "FULL OR PART-TIME STATUS/STUDY LOAD" on p. 40 of the current catalog. The limit of 14 credits is calculated by using the ratio to full-time credit load for the undergraduate limit of 18: $18/12 = 3/2$. Multiplying this ratio by the full-time graduate load gives $3/2 \times 9 = 27/2 = 13.5$, and rounding up gives 14.

The UAF Faculty Senate passed the following at its Meeting #123 on May 3, 2004:

MOTION:

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The UAF Faculty Senate moves to amend the Graduate Degree Requirements for the Master of Arts with Project and the Master of Science with Project (p. 47 of the 2003-2004 Catalog) as follows:

[[]] = Deletions
CAPS = Additions

a. Successfully complete at least 30 credits of course work including at least ~~[[six]]~~ THREE credits of project work (698).

a. Successfully complete at least 30 credits of course work including at least ~~[[six]]~~ THREE credits of project work (698).

EFFECTIVE: Fall 2004

RATIONALE: The purpose of the project is to provide students with a "capstone experience" that differs from a standard class in the level of independent work required. At least nine departments or programs (including Physics, Resource and Applied Economics, and the proposed program in Community Psychology) consider three credits sufficient to provide such an experience, especially for projects that are practical in nature. It is the type of work rather than the number of credits that distinguishes the project from a standard class. The current 6-credit requirement reduces the flexibility of the student in taking other recommended or required courses. This amendment will allow the programs that currently list 3-6 credits among their requirements to keep these requirements while not affecting programs wishing to maintain a 6-credit minimum.

The UAF Faculty Senate passed the following at its Meeting #123 on May 3, 2004:

MOTION:
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The UAF Faculty Senate moves to amend the "Appeals Policy for Academic Decisions Other Than Assignment of Grades" to require that the faculty members who rendered the decision (faculty committee or department chair) review their decision during the informal review process.

EFFECTIVE: Immediately

RATIONALE: The intent of the Informal review process is for the Provost to request that the original committee or department chair review their academic decision (as is done in grade appeals) to make sure that the decision was not made in error. The intent was not that one faculty member (e.g. a department chair) could override the findings of ~~amitMwawTIMqrene+wawOò~~

1. Notification must be received by the Provost within 15 days from the first day of instruction of the semester in which the decision takes effect.

2. There may be extenuating circumstances when the deadlines cannot be met due to illness, mail disruption, or other situations over which the student may have no control. In such a case, upon request from the student, the Provost, after review of supporting documentation provided by the student, may adjust the deadlines accordingly. An extension of the deadline will be limited to one semester but every effort should be made to complete the appeal process within the current semester.

3. IN CASES WHERE THE DECISION WAS RENDERED BY A COMMITTEE OF FACULTY (SUCH AS THOSE DEALING WITH GRADUATE EXAMINATIONS AND EVALUATIONS), THE PROVOST WILL REQUEST THE APPROPRIATE COMMITTEE TO CONDUCT AN INFORMAL REVIEW OF ITS DECISION. THE COMMITTEE OF FACULTY WILL DETERMINE WHETHER ITS ORIGINAL DECISION SHOULD BE OVERTURNED OR CHANGED IN ANY WAY. THE COMMITTEE OF FACULTY WILL SUBMIT ITS RECOMMENDATION TO THE PROVOST THROUGH THE DEPARTMENT CHAIR AND DEAN/DIRECTOR WITHIN 10 DAYS.

[[3]] 4. IN ALL OTHER MATTERS, The Provost will request the appropriate department chair to conduct an informal review of the decision. The Department chair will determine whether the original decision should be overturned or changed in any way. The department chair will submit his/her recommendation to the provost through the dean/director within 10 days. In the event that the department chair is directly involved, the provost can ask the dean/director to conduct an informal review and submit his/her recommendations directly to him.

[[4]] 5. The Provost will consult with the student on the COMMITTEE OF FACULTY'S OR department chair's recommendation. If the student does not find that recommendation acceptable, he/she may request the Provost to conduct a formal review.

B. The formal review will be conducted as follows.

1. This follows.

- b. Two tenure-track faculty members from within the college or school but outside of the unit in which the decision was made. If available, one of these two members will be selected from the members of the UAF Faculty Appeals and Oversight Committee.
 - c. One tenure-track faculty member from outside the college or school in which the decision was made. If available, this member is to be selected from the members of the UAF Faculty Appeals and Oversight Committee.
 - d. The fifth member to be appointed by the Provost will be a non-voting student representative.
 - e. The campus judicial officer or his/her designee shall serve as a nonvoting facilitator for appeals hearings. This individual shall serve in an advisory role to help preserve consistent hearing protocol and records.
3. The committee must schedule a mutually agreeable date, time and location for the appeal hearing within 10 working days of receipt of the student's formal request.
- a. During this and subsequent meetings, all parties involved shall protect the confidentiality of the matter according to the provisions of the Family Educational Rights and Privacy Act (FERPA) and any other applicable federal, state or university policies.
 - b. To be considered by the committee, all written materials shall be submitted to the hearing facilitator no later than 48 hours before the start of the scheduled appeals hearing. To give all interested parties a chance to submit written materials, at least three business days shall elapse between the time the meeting is announced and the start of the meeting. New written materials presented after the 48-hour deadline or presented during the meeting will only be considered by agreement of all voting committee members. These procedures related to written materials also apply to all subsequent meetings.
 - c. Throughout the proceedings, the committee will encourage a mutually agreeable resolution.
 - d. The mandatory first item of business at this meeting is for the committee to rule on the validity of the student's request. Grounds for dismissal of the request for review are:
 - 1) The student has not provided sufficient reason in support of the allegation that the academic decision was arbitrary and capricious.
 - 2) This is not the first properly prepared request for appeal.
 - 3) The request was not made within the policy deadlines.
 - e. In the event that the committee votes to dismiss the request, a written notice of dismissal must be forwarded to the student, instructor, department chair, dean/director and provost within five days of the decision, and will state clearly the reasoning for the dismissal of the request.
4. Acceptance for consideration of the student's request will result in the following:
- a. A request for, and receipt of, a formal written response from the program department chair to the student's allegation.

b. A second meeting scheduled to meet within 10 days of the decision to review the request.

1) The student and the department chair or a representative of the program will be invited to attend the meeting.

2) The meeting will be closed to outside participation, and neither the student nor the instructor or department chair may be accompanied by an advocate or representative. Other matters of format will be announced in advance.

3) The proceedings will be tape recorded and the tapes will be stored with the campus Judicial Officer.

4) The meeting must be informal, non-confrontational and fact-finding, where both the student and instructor or department chair may provide

RATIONALE: The committee assessed the unit criteria submitted by the Department of Anthropology. With some changes, agreed upon by the school representative the unit criteria were found to be consistent with UAF guidelines.

4/19/04

special academic rank positions shall be submitted to the chancellor or chancellor's designee for approval prior to a final selection decision.

Academic titles must reflect the discipline in which the faculty are appointed.

Deans of schools and colleges, and directors when appropriate, in conjunction with the faculty in a unit, shall observe procedures for advertisement, review, and selection of candidates to fill any vacant faculty position. These procedures are set by UAF Human Resources and the Campus Diversity and Compliance (AA/EEO) office and shall provide for participation in hiring by faculty and administrators as a unit.

Deans and/or directors, in conjunction with the faculty in a unit, shall establish procedures for advertisement, review, and selection of candidates to fill any faculty positions as they become available. Such procedures shall be consistent with the university's stated AA/EEO policies and shall provide for participation in hiring by faculty and administrators in the unit.

The dean or director shall appoint the new faculty member and advise him/her of the conditions, benefits, and obligations of the position. If the appointment is to be at the professor level, the dean/director must first obtain

l. Awards of special fellowships for research or artistic activities or selection of tours of duty at special institutes for advanced study.

m. Development of processes or instruments useful in solving problems, such as computer programs and systems for the processing of data, genetic plant and animal material, and where appropriate obtaining patents and/or copyrights for said development.

n. ALL PEER-REVIEWED PUBLICATIONS SHALL BE CONSIDERED SIGNIFICANT. THIS INCLUDES NOT ONLY THE WRITING OF JOURNAL ARTICLES AND BOOK CHAPTERS BUT THE EDITING OF BOOK AND JOURNAL VOLUMES.

o. MULTIPLE-AUTHORED, PEER-REVIEWED PUBLICATIONS SHALL BE EVALUATED IN TERMS OF THE AUTHOR'S CONTRIBUTION, TO BE DELINEATED IN THE NARRATIVE STATEMENT OF THE PROMOTION AND TENURE FILE.

p. RESEARCH CONTRIBUTIONS AS EDITOR OF VOLUMES OF THE APUA (ANTHROPOLOGY PAPERS OF THE UNIVERSITY OF ALASKA) SHALL BE CONSIDERED COMPARABLE TO RESEARCH CONTRIBUTIONS AS EDITOR OF OTHER PEER REVIEWED BOOKS AND JOURNAL VOLUMES.

q. CURATORS AT THE UNIVERSITY OF ALASKA MUSEUM WITH A FACULTY APPOINTMENT IN ANTHROPOLOGY TYPICALLY HAVE A PORTION OF THEIR WORKLOAD ASSIGNED TO THE DEPARTMENT. THE DEPARTMENT WILL EVALUATE THE CURATOR'S RECORD OF RESEARCH.

Public service is intrinsic to the land grant/sea grant/space grant tradition, and is a fundamental part of the university's obligation to the people of its state. In this tradition, faculty providing their professional expertise for the benefit of the university's external constituency, free of charge, is identified as "public service." The tradition of the university itself provides that its faculty assumes a collegial obligation for the internal functioning of the institution; such service is identified as "university service."

Public service is the application of teaching, research, and other scholarly and creative activity to constituencies outside the University of Alaska Fairbanks. It includes all activities which extend the faculty member's professional, academic, or leadership competence to these constituencies. It can be instructional, collaborative, or consultative in nature and is related to the faculty member's discipline or other publicly recognized expertise. Public service may be systematic activity that involves planning with clientele and delivery of information on a continuing, programmatic basis. It may also be informal, individual, professional contributions to the community or to one's discipline, or other activities in furtherance of the goals and mission of the university and its units. Such service may occur on a periodic or limited-term basis. Examples include, but are not limited to:

- a. Providing information services to adults or youth.
- b. Service on or to government or public committees.
- c. Service on accrediting bodies.
- d. Active participation in professional organizations.
- e. Active participation in discipline-oriented service organizations.
- f. Consulting.
- g. Prizes and awards for excellence in public service.

CURATORS AT THE UNIVERSITY OF ALASKA MUSEUM (UAM) CAN HOLD A TENURE-TRACK FACULTY POSITION. RANK AND TENURE ARE HELD WITHIN DEPARTMENTS AT UAF, AND CURATORS ARE THUS TREATED AS JOINT APPOINTMENTS BETWEEN A DEPARTMENT AND UAM. AS IS THE CASE FOR ALL TENURE-TRACK FACULTY IN THE DEPARTMENT OF ANTHROPOLOGY, CURATOR'S PERFORMANCES ARE EVALUATED ON THE BASIS OF THEIR ACTIVITIES IN TEACHING, RESEARCH AND SERVICE.

1. CURATION INVOLVES THE MANAGEMENT AND DEVELOPMENT OF A FORMALLY RECOGNIZED UNIVERSITY COLLECTION THAT EXISTS TO SERVE AS A RESEARCH RESOURCE FOR STUDENTS AND RESEARCHERS AT UNIVERSITY, STATE, NATIONAL, AND INTERNATIONAL LEVELS. EXAMPLES OF CURATORIAL ACTIVITIES INCLUDE, BUT ARE NOT LIMITED TO:

- a. MAINTAINING, ENHANCING, AND ENLARGING THE COLLECTION (INCLUDES COMPUTERIZATION AND DATABASE DEVELOPMENT, ARCHIVAL UPGRADES, SPECIMEN CONSERVATION AND IDENTIFICATION, AND ADDING SPECIMENS OR OBJECTS TO EXISTING COLLECTION);
- b. INTERACTING WITH STATE AND FEDERAL AGENCIES AND WITH THE PUBLIC ON COLLECTIONS-RELATED ISSUES;
- c. FACILITATING COLLECTIONS USE THROUGH LOANS, EXCHANGES, AND VISITING RESEARCHERS;
- d. MAINTAINING APPROPRIATE PERMITS (AS NEEDED FOR THE COLLECTIONS);
- e. SUPERVISING COLLECTIONS MANAGERS, STUDENT EMPLOYEES, AND VOLUNTEERS;
- f. WORKING WITH PUBLIC PROGRAM STAFF TO CREATE EXHIBITS AND EDUCATIONAL ACTIVITIES APPROPRIATE TO THE COLLECTION;
- g. PURSUING FUNDING FOR COLLECTIONS GROWTH AND MAINTENANCE; AND
- h. PRODUCING CURATORIAL OR COLLECTIONS-RELATED PUBLICATIONS, REPORTS, AND/OR MANUALS.
- i. ENSURING UNIVERSITY COMPLIANCE WITH STATE AND FEDERAL LAWS THAT PERTAIN TO THE COLLECTION.

2. SPECIFIC CRITERIA FOR CURATORIAL PERFORMANCE:

ASSISTANT PROFESSOR AND CURATOR

EVIDENCE OF CURATORIAL ABILITY AND A COMMITMENT TO DEVELOPING AND MANAGING RESEARCH COLLECTIONS RELEVANT TO THE AREA OF SPECIALIZATION INCLUDES THE FOLLOWING:

- a. CURATORS WILL DEVELOP THE COLLECTIONS AS A PERMANENT RECORD

BUDGETARY MANAGEMENT, AND ANNUAL REPORTS.

- c. CURATORS WILL PRESERVE THE SPECIMENS, ARTIFACTS, OBJECTS, AND MATERIAL UNDER THEIR PURVIEW THROUGH THE USE OF METHODS AND TECHNIQUES PROFESSIONALLY ACCEPTED WITHIN THEIR RESPECTIVE DISCIPLINES.
- d. CURATORS WILL ENSURE THAT ALL RECORDS AND FIELD NOTES CONCERNING COLLECTION MATERIALS ARE MAINTAINED IN A SECURE FASHION AND MEET OR EXCEED DOCUMENTATION STANDARDS FOR THEIR RESPECTIVE DISCIPLINE.
- e. CURATORS WILL MAINTAIN CURRENT ACCESSION FILES, DEACCESSION FILES, AND CATALOGUES OF OBJECTS IN THEIR COLLECTIONS. THEY WILL DEVELOP ELECTRONIC DATABASES WITH COMPUTER DATA FORMATS THAT FOLLOW DATA STANDARDS OF THE RESPECTIVE DISCIPLINE AND UAM.
- f. CURATORS WILL DEVELOP, MAINTAIN, AND REVISE WRITTEN POLICIES AND PROCEDURES FOR CAUTION OF OBJECTS OR SPECIMENS IN THEIR COLLECTIONS.
- g. CURATORS WILL TAKE PART IN INTERPRETIVE ACTIVITIES OF THE MUSEUM IN ORDER TO FULFILL THE MUSEUM'S MISSION TO INTERPRET THE NATURAL AND CULTURAL HISTORY OF ALASKA. IN THIS REGARD, PREPARATION OF SMALL EXHIBIT IS APPROXIMATELY THE EQUIVALENTS OF PUBLICATION OF A PROFESSIONAL ARTICLE; PROJECT DIRECTION OF A LARGE COMPLEX EXHIBIT THAT INCLUDES PREPARATION OF A SERIOUS CATALOGUE IS APPROXIMATELY THE EQUIVALENT OF PUBLICATION OF A SCHOLARLY BOOK.
- h. CURATORS WILL ACTIVELY PREPARE GRANT APPLICATIONS FOR EXTERNAL SUPPORT FOR THEIR CURATORIAL ACTIVITIES AND COLLECTION-BASED RESEARCH.
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3. EVALUATION OF CURATION

A COMMITTEE COMPOSED OF THE TENURED CURATORS AT THE MUSEUM WILL PROVIDE AN EVALUATION TO THE UNIT PEER COMMITTEE. IN FORMULATING CRITERIA, STANDARDS AND INDICES FOR EVALUATION, PROMOTION, AND TENURE, THE MUSEUM SHOULD INCLUDE EXAMPLES OF CURATORIAL ACTIVITIES AND MEASURES FOR EVALUATION APPROPRIATE FOR THAT UNIT. EXCELLENCE IN CURATION MAY BE DEMONSTRATED THROUGH, E.G., APPROPRIATE LETTER OF COMMENDATION, RECOMMENDATION, AND/OR APPRECIATION, CERTIFICATION AND AWARDS, AND OTHER PUBLIC MEANS OF RECOGNITION FOR SERVICES RENDERED.

The UAF Faculty Senate passed the following at its Meeting #123 on May 3, 2004:

MOTION:

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The UAF Faculty Senate moves to approve the Unit Criteria for the Department of Mathematics.

EFFECTIVE: Immediately, Upon Chancellor Approval

RATIONALE: The committee assessed the unit criteria submitted by the Department of Mathematics. With some changes, agreed upon by the school representative the unit criteria were

Bipartite faculty are regular academic rank faculty who fill positions that are designated as performing two of the three parts of the university's tripartite responsibility.

The dean or director of the relevant college/school shall determine which of the criteria defined above apply to these faculty.

Bipartite faculty may voluntarily engage in a tripartite function, but they will not be required to do so as a condition for evaluation, promotion, or tenure.

A central function of the university is instruction of students in formal courses and supervised study. Teaching includes those activities directly related to the formal and informal transmission of appropriate skills and knowledge to students. The nature of instruction will vary for each faculty member, depending upon workload distribution and the particular teaching mission of the unit. Instruction includes actual contact in classroom, correspondence or electronic delivery methods, laboratory or field and preparatory activities, such as preparing for lectures, setting up demonstrations, and preparing for laboratory experiments, as well as individual/independent study, tutorial sessions, evaluations, correcting papers, and determining grades. Other aspects of teaching and instruction extend to undergraduate and graduate academic admrvrifM;ents, reshiv gctræ

curriculum material, recruiting and advising, training/guiding graduate students, etc., provided by:

a. systematic student ratings, i.e. student opinion of instruction summary forms,

and at least two of the following:

b. narrative self-evaluation,

c. peer/department chair classroom observation(s). **THIS IS REQUIRED FOR UNTENURED FACULTY. THEY WILL BE EVALUATED BY THE PRC (WHICH INCLUDES THE DEPARTMENT HEAD AS A NONVOTING MEMBER). THIS COMMITTEE WILL SEND REPRESENTATIVES TO EVALUATE CLASSROOM PERFORMANCE AS WELL AS SYLLABI AND SAMPLES OF GRADED MATERIAL. REPRESENTATIVES WILL WRITE A REPORT WHICH INCLUDES A NARRATIVE PORTION AS WELL AS AN OVERALL RANKING OF TEACHING WHICH USES THE SCALE: OUTSTANDING, SUPERIOR, SATISFACTORY, NEEDS IMPROVEMENT, UNACCEPTABLE. UNDER NORMAL CIRCUMSTANCES, WHEN A FACULTY MEMBER STANDS FOR TENURE, REPORTS FROM AT LEAST TWO YEARS SHOULD BE INCLUDED IN THE FILE. IN THE CASE OF DISAGREEMENT BETWEEN PEER OPINIONS AND STUDENT OPINIONS, THE FORMER WILL BE CONSIDERED TO BE MORE ACCURATE.**

d. peer/department chair evaluation of course materials.

Inquiry and originality are central functions of a land grant/sea grant/space grant university and all faculty with a research component in their assignment must remain active as scholars. Consequently, faculty are expected to conduct research or engage in other scholarly or creative pursuits that are appropriate to the mission of their unit, and equally important, results of their work must be disseminated through media appropriate to their discipline. Furthermore, it is important to emphasize the distinction between routine production and creative excellence as evaluated by an individual's peers at the University of Alaska and elsewhere. **CANDIDATES AT ALL LEVELS MUST DEMONSTRATE ACHIEVEMENT CONDUCTING RESEARCH IN AN INDEPENDENT AND CREATIVE FASHION. WORK WILL BE JUDGED FOR IMPORTANCE, ORIGINALITY AND QUALITY. CONSIDERATION WILL INCLUDE, BUT NOT BE RESTRICTED TO, THE CANDIDATE'S PAPERS PUBLISHED IN REFEREED JOURNALS AND REFEREED CONFERENCE PROCEEDINGS, PAPERS, LECTURES AND PRESENTATIONS DELIVERED, OTHER PAPERS AND TECHNICAL REPORTS, BOOKS, RESEARCH PROPOSALS, SOFTWARE DEVELOPED AND RESEARCH DONE THROUGH CONSULTING. THE WORK MUST BE PRESENTED IN A PUBLIC FORUM WHERE ITS CONTRIBUTION CAN BE JUDGED BY PEERS EXTERNAL TO UAF. THE RESEARCH CONTRIBUTIONS FOUND IN A BOOK WILL BE BASED ON THE EXPOSITION OF NEW IDEAS. BOOKS WHICH ONLY GATHER MATERIAL FOUND IN OTHER LOCATIONS WILL BE CONSIDERED TO BE EXPOSITORY AND NOT RESEARCH DOCUMENTS.**

THE DEPARTMENT EXPECTS FACULTY WITH A 30% RESEARCH LOAD TO BE PUBLISHING AT A RATE OF APPROXIMATELY ONE PAPER PER YEAR. AT A 50% RESEARCH LOAD, FACULTY SHOULD BE PUBLISHING AT A RATE OF APPROXIMATELY TWO PAPERS PER YEAR.

SCIENCES. NORMALLY, EACH COAUTHOR WILL HAVE MADE A SIGNIFICANT CONTRIBUTION. COAUTHORS ARE OFTEN LISTED ALPHABETICALLY.

CERTAIN DISCIPLINES FOUND IN MATHEMATICAL SCIENCES HAVE LITTLE OPPORTUNITY IN THE WAY OF EXTERNAL FUNDING. ACCORDINGLY, THE ABILITY TO FIND FUNDING SPEAKS WELL FOR A CANDIDATE AT ANY LEVEL. HOWEVER, ABSENCE OF FUNDING MAY NOT NECESSARILY SPEAK AGAINST THE CANDIDATE. DMS DOES NOT CONSIDER THE FUNDING OF GRANT PROPOSALS TO BE THE GOAL OF ANY RESEARCH PROJECT. RATHER, WE FOCUS ON WHAT IS ACHIEVED WITH OR WITHOUT RESEARCH FUNDING.

TO SUMMARIZE, THE PRIMARY RESEARCH METRIC IS NOT NUMBER OF PUBLICATIONS NOR GRANT MONEY. IT IS RESEARCH RESULTS AS MEASURED BY QUALITY, DEPTH AND ORIGINALITY.

Whatever the contribution, research, scholarly or creative activities must have one or more of the following characteristics:

- a. They must occur in a public forum.
- b. They must be evaluated by appropriate peers.
- c. They must be evaluated by peers external to this institution so as to allow an objective judgment.
- d. They must be judged to make a contribution.

Evidence of excellence in research, scholarly, and creative activity may be demonstrated through, but not limited to:

- a. Books, reviews, monographs, bulletins, articles, proceedings and other scholarly works published by reputable journals, scholarly presses, and publishing houses that accept works only after rigorous review and approval by peers in the discipline.
- b. Competitive grants and contracts to finance the development of ideas, these grants and contracts being subject to rigorous peer review and approval.
- c. Presentation of research papers before learned societies that accept papers only after rigorous review and approval by peers.
- d. Exhibitions of art work at galleries, selection for these exhibitions being based on rigorous review and approval by PEERS, juries, recognized artists, or critics.
- e. Performances in recitals or productions, selection for these performances being based on stringent auditions and approval by appropriate judges.
- f. Editing or refereeing articles or proposals for professional journals or organizations.
- g. Scholarly reviews of publications, art works and performance of the candidate.
- h. Citations of research in scholarly publications.
- i. Published abstracts of research papers.
- j. Reprints or quotations of publications, reproductions of art works, and descriptions of interpretations in the performing arts, these materials appearing in reputable works of the discipline.

University service includes those activities involving faculty members in the governance, administration, and other internal affairs of the university, its colleges, schools, and institutes. It includes non-instructional work with students and their organizations. Examples of such activity include, but are not limited to:

- a. Service on university, college, school, institute, or departmental committees or governing bodies.
- b. Consultative work in support of university functions, such as expert assistance for specific projects.
- c. Service as department chair or term-limited and part-time assignment as assistant/associate dean in a college/school.
- d. Participation in accreditation reviews.
- e. Service on collective bargaining unit committees or elected office.
- f. Service in support of student organizations and activities.
- g. Academic support services such as library and museum programs.
- h. Assisting other faculty or units with curriculum planning and delivery of instruction, such as serving as guest lecturer.
- i. Mentoring OF FACj gfgf— Ah

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[[f. Editing or refereeing articles or proposals for professional journals or organizations.]]

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Insert after category

but before

3. PROFESSIONAL SERVICE

A. EDITING OR REFEREEING ARTICLES OR PROPOSALS FOR PROFESSIONAL JOURNALS OR ORGANIZATIONS;

B. ACTIVE PARTICIPATION IN PROFESSIONAL ORGANIZATIONS;

C. ACTIVE PARTICIPATION IN DISCIPLINE-ORIENTED SERVICE ORGANIZATIONS;

D. COMMITTEE CHAIR OR OFFICER OF PROFESSIONAL ORGANIZATIONS;

E. ORGANIZER, SESSION ORGANIZER, OR MODERATOR FOR PROFESSIONAL MEETINGS;

F. SERVICE ON A NATIONAL OR INTERNATIONAL REVIEW PANEL OR COMMITTEE.

EFFECTIVE: Immediately

RATIONALE: The University, through the UAF Faculty Senate, may change or amend these regulations and procedures from time to time and will provide adequate notice in making changes and amendments.

Brenda Konar, SFOS (06)
Debasish Mishra, CEM (06)
Gary Holton, CLA (06)--convener
CMS (05)
CRA/CES(05)
SNRAS/SOEd/SOM (05)

Committee on the Status of Women (elected).

Charlotte Basham, CLA (06)
Uma Brahm, CMS (06)
Carol Gold, CLA (05)
Cindy Hardy, CRA (05)
Judith Kleinfeld, CLA (05)
David Koester, CLA (05)
Denise Thorsen, CEM (06)
Jane Wehner(06), Senate rep. --convener

Core Review (Elected).

Jin Bruce(05)

Robert Gorman, CES (05)
 Terry Johnson, SFOS (06)
 Paul Layer, CMS (05)--convener
 Molly Lee, CLA (05)
 Victoria Joan Moessner, CLA (06)
 Allen Morotti, SOEd. (05)
 Brenda Norcross, SFOS (05)
 Michael Pippenger, SOM (05)
 Lufti Raad, CEM (05)
 Maria Reyes, SOEd (06)

SNRAS (05)
 SNRAS (06)
 SOM (06)

Faculty Development, Assessment & Improvement

Rich Boone, CMS (06)
 Clifton Corkern, CRA/KCC (06)
 Mike Davis, CRA (05)
 Lee Haugen, SOEd. (06)--convener
 Marjorie Illingworth, TVC
 John Kawula, CLA, Library (06)
 Joy Morrison, Faculty Development Office
 Mike Nakoneczny, CLA (05)
 Channon Price, CMS
 Larry Roberts, CRA (05)
 Tom Robinson, SOM

Graduate Academic & Advisory Committee

Ron Barry, CMS (06)
 Cathy Cahill, CMS (05)
 Mary Erhlander, CLA (05)
 Patty Gray, CLA (06)
 Catherine Koverola, CLA (05)
 Christa Mulder, CMS (05)--convener
 Doug Reynolds, SOM (05)
 Jennifer Reynolds, SFOS (05)
 Richard Wies, CEM (06)
 Joan Parker-Webster, SOEd (06)
 Ex-Officio: Susan Henrichs, Graduate Dean
 Paul McCarthy, Library Director
 Tim Stickel, University Registrar
 Graduate Student
 Graduate Student

UAF Governance Coordinating Committee

Abel Bult-Ito, President
 Michael Hannigan, President-Elect

UAF Faculty Alliance Representatives

Abel Bult-Ito, President
Michael Hannigan, President-Elect
Pete Pinney, Past-President

The UAF Faculty Senate passed the following at its Meeting #123 on May 3, 2004:

MOTION:

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The UAF Faculty Senate moves to adopt the following calendar for its 2004-2005 meetings.

EFFECTIVE: Immediately

RATIONALE: Meetings have to be scheduled and the Wood Center Carol Brown Ballroom reserved well in advance.

UAF FACULTY SENATE
2004-2005
Calendar of Meetings

Mtg. #	Date	Day	Time	Type
124	9/20/04	Monday	1:00 p.m.	audioconference
125	11/1/04	Monday	1:00 p.m.	face-to-face
126	12/13/04	Monday	1:00 p.m.	audioconference
127	2/7/05	Monday	1:00 p.m.	audioconference
128	3/7/05	Monday	1:00 p.m.	face-to-face
129	4/4/05	Monday	1:00 p.m.	audioconference
130	5/1/05	Monday	1:00 p.m.	face-to-face

Location: Wood Center Carol Brown Ballroom

The UAF Faculty Senate passed the following at its Meeting #123 on May 3, 2004:

MOTION:

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The UAF Faculty Senate moves to authorize the Administrative Committee to act on behalf of the Senate on all matters within its purview which may arise until the Senate resumes deliberations in the Fall of 2004. Senators

will be kept informed of the Administrative Committee's meetings and will be encouraged to attend and participate in these meetings.

EFFECTIVE: May 3, 2004

RATIONALE: This motion will allow the Administrative Committee to act on behalf of the Senate so that necessary work can be accomplished and will also allow Senators their rights to participate in the governance process.