UNIVERSITY OF

ALASKA

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MEMORANDUM

TO: Mike Castellini, Dean, SFOS Bella Gerlich, Dean, Libraries
Doug Goering, Dean, CEM
Mark Herrmann, Dean, SOM
Larry Hinzman, Director, IARC
Paul Layer, Dean, CNSM

FROM: Jennifer Reynolds, President UAF Faculty Senate

DATE: February 1, 2013

SUBJECT: Faculty Senate Elections

Pete Pinney, Assoc Vice Chancellor, CRCD
Bob McCoy, Director, GI
Allan Morotti, Dean, SOE
Todd Sherman, Dean, CLA
Fred Schlutt, Director, CES
Stephen Sparrow, Interim Dean, SNRAS

The UAF Faculty Senate requests that units begin the election process for 2013-2015 representatives and alternates to the Faculty Senate. These elections are administered by the Dean/Director's offices as described in the attached Guidance on Faculty Senate Elections 2013.

Unit elections for the Faculty Senate need to be completed by Wednesday, March 20, 2013 so that the Senate can conduct committee assignments and install the new members at the May 6 meeting. This also allows elected faculty to include this service in their workloads.

Note that Faculty Senate meetings are held on first Mondays of the month from 1-3 p.m. Faculty nominated for positions on the Faculty Senate should be informed of this time commitment and be willing and able to accommodate it. The most common problem is a conflict with teaching schedules.

The Faculty Senate conducted a reapportionment in November 2012, and representation for the following units has changed: CEM, CLA, CNSM, Libraries, SFOS. The attached instructions for individual units take this into account and adjust the terms to ensure they are staggered as required by the Faculty.Senate Bylaws.

CLA, CNSM and CRCD also elect members for several of the permanent Senate committees. This information is attached for your reference and to help consolidate the election process.

Your cooperation and assistance with the process is essential and is much appreciated. If you have questions, contact Jayne Harvie in the UAF Governance Office at 474-7964. Election information is also posted at: http://www.uaf.edu/uafgov/faculty-senate/elections/.

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