

## Certification of Hazard Assessment

Job Title or Task: \_\_\_\_\_ Department: UAF Mail Services Center (Marika Rd Facility)

Title of person(s) performing this job/task: This task can be performed by all mail room staff.

JHA Created by: Gary Beaudette, UAF Safety Officer

Date: 6/9/2015

		packages with sharp/angled edges. [REDACTED] en removing banding from packages. [REDACTED] [REDACTED] d.
4. Sorting Mail (mail placed from sorting stations [REDACTED] in [REDACTED] preparation for delivery. [REDACTED]	Ergonomic hazards to include heavy/awkward lifting, reaching/bending and prolonged standing; and potential cuts/lacerations from handling damaged bags/containers.	<ul style="list-style-type: none"> <li>- Utilize proper lifting techniques.</li> <li>- Use work gloves (cloth or leather).</li> <li>- Use two person lift for bags/containers.</li> <li>- Move bag sorting from floor to a large table (use [REDACTED])</li> <li>- Use ergonomic floor mats for prolonged standing.</li> </ul>

Required Training	Minimum Required Personal Protective Equipment
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Minimum :  
 [REDACTED]

- Anyone performing this task, must be trained on these JHA provisions

Additional:  
 [REDACTED]  
 [REDACTED]  
 [REDACTED]