## Course Policies:

Attendance: Regular attendance to online lectures is expected to ensure consistency in discussions and presentations. Active student participation is essential and will be accounted for in the final grade. If you are unable to attend class, you should contact the instructor in advance.

Quizzes: Each chapter will have a quiz associated with it and will be delivered via Blackboard. A time window will be made available for students to login and take the quiz. Quizzes will consist of 5 questions from the lecture material and will be timed. Importantly, ***makeup quizzes*** will only be allowed with pre-approval of the instructor or with an acceptable, documented reason such as unexpected illness, family emergencies, or other unavoidable events. The format of a make-up

plagiarism will earn a zero for that assignment and will be reported to the University. All work must

| ***Grade:*** | ***Percentage:*** |
|---|---|
| A | 90-100 |
| B | 80-89 |
| C | 70-79 |
| D | 60-69 |
| F | 0-59 |

## Ethical Considerations:

7 K H & K H P L V W U \ ' H S D U W P H Q W ¶ V S R O L F \ R Q F K H D W L Q J L V D V I R O O R Z V ***"Any student caught cheating will be assigned a course grade of F. The student's academic advisor will be notified of this failing grade and the student will not be allowed to drop the course"***.

Students must also adhere to UAF policies, the student code of conduct as well as the University of Alaska Honor Code, which states:

Students will not collaborate on any quizzes or take-home assignments that will contribute to their grade in a course, unless permission is granted by the instructor of the course. Only those materials permitted by the instructor may be used to assist in assignments. Students will not represent the work of others as their own. A student will attribute the source of information not original with himself or herself (direct quotes or paraphrases) in compositions, theses, and other reports. No work submitted for one course may be submitted for credit in another course with- out the explicit approval of both instructors. Violations of the Honor Code will result in a failing grade for the assignment and, ordinarily, for the course in which the violation occurred. Moreover, violation of the Honor Code may result in suspension or expulsion.

Use of Chegg (or other similar sites) on G raded Assessments constitutes an Academic Integrity Violation and will result in strict adherence to the Department Policy on Cheating. (Yes I will check).

Plagiarism Policy:

3 O D J L D U L V P L V G H I L Q H G D V W K H X V H R I ³ R W K H U ´ Z R U N V Z L W K R X W U H F R J Q L W L R Q W R W K H O O H F W X D O original author. Intellectual property includes all electronic, spoken or print media ***thus any information taken of the web is included under this statement***. Students are expected to cite all sources used in oral and written presentations. Cases of plagiarism will be taken seriously with a grade 0 for the particular assignment. Severe cases may be referred to the Department Chair or Dean or class failing considered.

Dison(n)13( )-4(o7)-4(he)14( )-188(vi)5rmhe ak000h11.04 Tf 11.0c

Computer Access: Currently Department of Computing and Communications (DCC) maintains two open labs on campus: the Bunnell Lab, and the Node (Rasmussen library). The Node has 24-hour access.

Support Services: Support can be obtained through the University of Alaska Library system,

COVID-19 Awareness: Students should keep up-to- G D W H R Q W K H X Q L Y H U V L W \ ¶ V S R O
and mandates related to COVID-19 by regularly checking this website:
***https://sites.google.com/alaska.edu/coronavirus/uaf/uaf-students?authuser=0***

) X U W K H U V W X G H Q W V D U H H [ S H F W H G W R D G K H U H W R W K H X Q L Y H
and are subject to disciplinary actions if they do not comply.

Special Dates pertinent to the course
See academic calendar for details at http://catalog.uaf.edu/calendar/.